

donation  
request  
form



date received: \_\_\_\_\_  
pick up date: \_\_\_\_\_  
(office only)

.....  
Please mail, email or fax us this form along with a cover letter to:

South Restaurant + Coffeehouse  
Attn: Donation Request  
11124 Old Seward Hwy Suite A  
Anchorage, AK 99515

fax: (907) 334-9725 | email: donations@snowglobeak.com  
.....

Name of organization: \_\_\_\_\_

Address: \_\_\_\_\_ city: \_\_\_\_\_ state: \_\_\_\_\_ zip: \_\_\_\_\_

Contact name: \_\_\_\_\_ phone: \_\_\_\_\_

email: \_\_\_\_\_

Name of Event: \_\_\_\_\_ Date of event: \_\_\_\_\_

Event description (name, date, time, # of people to attend, and purpose)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Type of donation requested: gift card \$\_\_\_\_\_ food \_\_\_\_\_ merchandise \_\_\_\_\_

confirmation requested by (date): \_\_\_\_\_

This organization is (please mark one):

Educational      Arts/Culture      Environmental      Other:

Is this organization a 501(c)(3) non-profit?      yes      no

who do the proceeds benefit? \_\_\_\_\_  
.....

**Note: Completion of this form DOES NOT guarantee South Restaurant + Coffeehouse will fulfill your request.**

In-kind/gift card donations only (no cash.)

Due to the high volume of requests received, we are not able to fulfill all donations requested.

**WE WELCOME OPPORTUNITY FOR COMMUNITY INVOLVEMENT.  
THANK YOU FOR YOUR INTEREST!**